

### Ajax Public Library Board Meeting Minutes

**Place:** Rotary Room, Main Branch

**Time:** 7:00 p.m.

**Present:** Jamil Ahsan, Avril Alleyne, Councillor Marilyn Crawford, Dani Goraichy, Natasha Hasham, Faizal Khan, and Phill White

**Staff:**

Donna Bright	-	CLEO & Secretary/Treasurer
Susan Burrill	-	Manager of Corporate Services
Dan Gioiosa	-	Manager of Access Services
Cindy Poon	-	Manager of Public Services

**Regrets:** Nicole Anatol and Matthew Tapscott

**1. Call to Order**

Vice-Chair, Natasha Hasham, called the meeting to order at 7:02 p.m.

**2. Approval of the Agenda**

The agenda was amended to include the Councillor's Update, as agenda item 6.3. It was approved as amended.

16-05/01            Moved by: Phill White  
                          Seconded by: Dani Goraichy

To approve the agenda as amended.

**CARRIED**

**3. Declaration of Conflict of Interest**

No conflicts of interest were declared.

**4. Consent Agenda Items**

The following items were pulled from the Consent Agenda for further discussion as *New Business*:

- CLEO's Report (now item 6.4)
- Board Self-Evaluation GP- 4.8 – *Cost of Governance Policy* (now item 6.5)

16-05/02            Moved by: Jamil Ahsan  
                          Seconded by: Avril Alleyne

To approve the Consent Agenda as amended.

**CARRIED**

5. **Business Arising from the Minutes - None**

6. **Other Business**

6.1 **Internal Monitoring Report – EL 3.8 *General Executive Constraint Policy***

2016-05/03 Moved by: Phill White  
Seconded by: Dani Goraichy

That all members of the Board have read the monitoring report for the *General Executive Constraint Policy* and agree that it provides a reasonable interpretation of the policy and evidence of compliance.

**CARRIED**

6.2 **Presentation – PLA Perspectives**

Donna presented an overview of her attendance at the PLA Conference. She outlined the sessions she had attended, and the focus of each of the sessions. The pre-conference session was related to library design, and how one particular U.S. library was "reimagining" their space, with emphasis on the restructuring of services or service points, and on how library design should relate to the customer experience. She fielded questions from the Board, and suggested that other staff should consider attending the next conference. She also commented on the planning of the ARC branch library, and the progress to date. Senior staff are embarking on a review of the current Master Plan, and intend to undertake a strategic planning exercise.

Faizal Khan arrived at 7:10 p.m.

6.3 **Councillor's Report**

Councillor Crawford updated the Board on recent Council events and activities:

- New waterfront by-law signage
- The government has agreed that the phosphorous at the Ajax waterfront is an outflow from the York Region sewage treatment plant.
- At the June 7<sup>th</sup> Regional Council Wards 1 and 2 meeting, Regional Councillor Collier is meeting with Durham Regional Transit to discuss the new Ajax bus routes.

6.4 **CLEOs Report**

Natasha Hasham asked what the criteria was to have a "*Suggestion to Purchase*" request approved, and if it based on the minimum number of requests received. Cindy Poon said that each request is considered on a case by case basis, and purchases are made according to collection development criteria.

Natasha Hasham also asked why staff were considering some different methods of collecting outstanding library fines. Dan Gioioisa responded that staff are conducting their annual review of the Circulation Policy, and fines are one aspect of the review. Any recommended revisions to the policy will be sent to the Board for their consideration.

6.5 Board Self-Evaluation

Natasha reported that the latest self-evaluation did not line up with the annual agenda schedule. In order to bring it back in line, next month's evaluation should cover elements 2.2, 2.3, and 2.6.

7. Adjournment

The meeting adjourned at 8:10 p.m.

16-05/04 Moved by: Phill White  
Seconded by: Natasha Hasham

To adjourn the meeting.  
**CARRIED**

Next meeting: **June 23, 2016**  
**7:00 p.m.**  
**Rotary Room, Main Branch**

N Hasham

(Chairperson of the Board)

Anna Brigg

(Secretary/Treasurer)

