

### Ajax Public Library Board Meeting Minutes

**Place:** Rotary Room, Main Branch

**Time:** 7:00 p.m.

**Present:** Avril Alleyne, Councillor Marilyn Crawford, Dani Goraichy, Natasha Hasham, Faizal Khan, Matthew Tapscott, and Phill White

**Staff:**

Donna Bright	-	CLEO & Secretary/Treasurer
Susan Burrill	-	Manager of Corporate Services
Dan Gioiosa	-	Manager of Access Services
Cindy Poon	-	Manager of Public Services

**Regrets:** Jamil Ahsan and Nicole Anatol

**Guests:** Members of the Teen Advisory Council (TAC)

In the absence of a quorum, the presentation was advanced in the agenda.

#### 5. Guest Presentation

Devon Ward, Youth Services Librarian, introduced the members of the TAC team that were present, and acknowledged the work performed by the team over the past year. The four members presented an overview of TAC's 2015 activities, with a detailed description of some of the programs and events they had organized. Following the presentation, the teens fielded questions and asked for the Board's continued support.

#### 1. Call to Order

The meeting was called to order at 7:30 p.m.

**CARRIED**

#### 2. Approval of the Agenda

The agenda was amended to include the Councillor's Update, as agenda item 7.4. It was approved as amended.

16-04/01

Moved by: Faizal Khan

Seconded by: Natasha Hasham

To approve the agenda as amended.

**CARRIED**

#### 3. Declaration of Conflict of Interest

No conflicts of interest were declared.



the Ends will not be given serious scrutiny until 2017. They discussed the option of making a presentation to Council in June. Phill White and Matthew Tapscott will discuss further and Donna Bright was to make arrangements for the trustees to make a presentation to Council at a June meeting.

### 7.3 Board Staff Relations Policies

Avril Alleyne reviewed the proposed change to 2.5.

2016-04/05 Moved by: Avril Alleyne  
Seconded by: Dani Goraichy

That the Board accept the revision, as recommended by the Policy Review Committee, to the Board-Staff Relations Policies # 2.1 – 2.6, as circulated.

**CARRIED**

### 7.4 Councillor's Report

Councillor Crawford updated the Board on recent Council events and activities:

- Update from Transportation Advisory Committee. Ajax may be losing some bus routes, or may experience some re-routing to shorten up routes. Councillor Crawford will send the information handout to Donna.
- June is bike month. Trailfest will be held on June 12<sup>th</sup>.
- Council approved the recent ARC Phase 2 presentation, which includes a new Library branch.
- Waterfront Management By-Laws have been reviewed. Parking on one side of the road may be allowed at certain times along the lake front.
- A presentation was made to Council on saving the Ajax Hospital.

### 7.5 Chief Librarian's Report

Dani Goraichy noted that there are current vacancies in the Library, and questioned if the Library is short staffed. Donna Bright reported that senior staff are considering staffing options and priorities before the positions are permanently filled. In the short term, the plan is to fill one of the vacancies with a three-month secondment. The other two vacancies will be covered by offering staff extra hours.

Dani also enquired about the reported WSIB staff injury. Donna provided details, and reported that staff have worked on a workplace accommodation for the employee.

## 8. Adjournment

The meeting adjourned at 8:10 p.m.

16-01/07 Moved by: Faizal Khan  
Seconded by: Phill White

To adjourn the meeting.

**CARRIED**

Next meeting: **May 26, 2016**  
**7:00 p.m.**  
**Rotary Room, Main Branch**

---

(Chairperson of the Board)

*Donna Bright*

---

(Secretary/Treasurer)